



Request for Academic Fresh Start

The “Academic Fresh Start” option permits forgiveness of previously recorded substandard academic performances which may not be reflective of a student’s current academic ability.

The “fresh start” procedures will permit previously recorded substandard course work to be disregarded in the computation of the college grade point averages (GPA).

In order to qualify for “fresh start” status all of the following conditions must be met (please initial each to acknowledge you understand):

_____ A student must submit a written petition to the office of the Director of Admission requesting that all course work undertaken ten or more years prior to the enrollment is disregarded.

_____ A student may be granted “fresh start” status only once at this institution.

_____ Academic Fresh Start is not Applicable for anyone with a degree or credential.

_____ If and when the petition is granted, the student’s permanent record will be annotated so that it is readily evident to all users of the record that no credit for work taken during the specified semester(s), even if satisfactory, will apply toward graduation, evaluation, residency or for any other purpose. However, all credits will remain legible on the permanent record to ensure a true and complete academic history.

_____ All academic records approved for fresh start will be sealed and cannot be used for future education or employment purposes.

_____ Students approved for “fresh start” are not authorized to pick and choose course work which will be disregarded. All credits to include transfer and non-transfer awarded credit will be disregarded if they were earned ten or more years prior to the starting date of the semester in which “fresh start” status was approved.

_____ Student is responsible for notifying Veteran’s and Student Financial Services Offices since benefits may also be affected.

_____ All official transcripts should be on file.

I am formally requesting that all course work which I attempted ten or more years prior to this date be disregarded for any purposes associated with accumulation of credit or grade point average.

I have read and understand the Academic Fresh Start Policy Statement and realize that all course work completed at all colleges and universities, and all evaluated credit awarded, if applicable, cannot be utilized, if my petition is approved.

I understand that it will be necessary to repeat any and all course pre-requisites or degree requirements.

Finally, I understand that I can apply only once for Academic Fresh Start at the college. I cannot later request that it be revoked. Recognition of my Academic Fresh Start Status may not be recognized by private or out of state institutions.

If approved, I understand that the following statement will be posted on my college transcript:

***ACADEMIC FRESH START COURSE WORK COMPLETED PRIOR TO _____ IS
NOT CALCULATED IN GRADE POINT AVERAGE.***

Request for Academic Fresh Start:

Banner ID number

Email address

Printed Student Name

Telephone number

School Attended: _____

Dates Attended: _____

School Attended: _____

Dates Attended: _____

Student's Signature

Date

Admissions and Records

Assoc. Director Admissions & Records

Date